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| **Company Name:** | Text… | **Approval Reference:** | Text… |
| **Contact Names:** | Text… | **Contact Details:** | Text… |
| **Handbook Title:** | Text… | **Handbook Revision:** | Text… |

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| INTRODUCTION | | | | | | |
| Article 1 | **Objectives**   1. This Regulation aims to improve aviation safety by ensuring that relevant safety information relating to civil aviation is reported, collected, stored, protected, exchanged, disseminated and analysed.   This Regulation ensures: | Information only! | ⌧ |  |  |  |
|  | 1. that, where appropriate, safety action is taken in a timely manner based on analysis of the information collected; |
|  | 1. the continued availability of safety information by introducing rules on confidentiality and on the appropriate use of information and through the harmonised and enhanced protection of reporters and persons mentioned in occurrence reports; and |
|  | 1. that aviation safety risks are considered and dealt with at both Union level and national level. |
|  | 1. The sole objective of occurrence reporting is the prevention of accidents and incidents and not to attribute blame or liability. |
| Article 2 | **Definitions**  For the purposes of this Regulation the following definitions apply: | To be adopted into relevant handbooks/procedures.  Cross reference possible |  |  |  |  |
|  | 1. ‘reporter’ means a natural person who reports an occurrence or other safety-related information pursuant to this Regulation; | Text… |
|  | 1. ‘aircraft’ means any machine that can derive support in the atmosphere from the reactions of the air other than the reactions of the air against the earth's surface; | Text… |  |  |  |  |
|  | 1. ‘incident’ means an incident within the meaning of Regulation (EU) No 996/2010   🡺 ‘incident’ means an occurrence, other than an accident, associated with the operation of an aircraft which affects or could affect the safety of operation; | Text… |  |  |  |  |
|  | 1. ‘serious incident’ means a serious incident within the meaning of Regulation (EU) No 996/2010   🡺 ‘serious incident’ means an incident involving circumstances indicating that there was a high probability of an accident and is associated with the operation of an aircraft, which in the case of a manned aircraft, takes place between the time any person boards the aircraft with the intention of flight until such time as all such persons have disembarked, or in the case of an unmanned aircraft, takes place between the time the aircraft is ready to move with the purpose of flight until such time it comes to rest at the end of the flight and the primary propulsion system is shut down. A list of examples of serious incidents is set out in the Annex of Regulation (EU) No 996/2010; | Text… |  |  |  |  |
|  | 1. ‘accident’ means an accident within the meaning of Regulation (EU) No 996/2010 🡺 ‘accident’ means an occurrence associated with the operation of an aircraft which, in the case of a manned aircraft, takes place between the time any person boards the aircraft with the intention of flight until such time as all such persons have disembarked, or in the case of an unmanned aircraft, takes place between the time the aircraft is ready to move with the purpose of flight until such time it comes to rest at the end of the flight and the primary propulsion system is shut down, in which:   (a) a person is fatally or seriously injured as a result of:  — being in the aircraft, or,  — direct contact with any part of the aircraft, including parts which have become detached from the aircraft, or,  — direct exposure to jet blast,  except when the injuries are from natural causes, self-inflicted or inflicted by other persons, or when the injuries are to stowaways hiding outside the areas normally available to the passengers and crew; or  (b) the aircraft sustains damage or structural failure which adversely affects the structural strength, performance or flight characteristics of the aircraft, and would normally require major repair or replacement of the affected component, except for engine failure or damage, when the damage is limited to a single engine, (including its cowlings or accessories), to propellers, wing tips, antennas, probes, vanes, tires, brakes, wheels, fairings, panels, landing gear doors, windscreens, the aircraft skin (such as small dents or puncture holes) or minor damages to main rotor blades, tail rotor blades, landing gear, and those resulting from hail or bird strike, (including holes in the radome); or  (c) the aircraft is missing or is completely inaccessible; | Text… |  |  |  |  |
|  | 1. ‘disidentified information’ means information arising from occurrence reports from which all personal data such as names or addresses of natural persons have been removed; | Text… |  |  |  |  |
|  | 1. ‘occurrence’ means any safety-related event which endangers or which, if not corrected or addressed, could endanger an aircraft, its occupants or any other person and includes in particular an accident or serious incident; | Text… |  |  |  |  |
|  | 1. ‘organisation’ means any organisation providing aviation products and/or which employs, contracts or uses the services of persons required to report occurrences in accordance with Article 4(6); | Text… |  |  |  |  |
|  | 1. ‘anonymisation’ means the removal from occurrence reports of all personal details relating to the reporter and to the persons mentioned in occurrence reports and any details, including the name of the organisation(s) involved in the occurrence, which may reveal the identity of the reporter or of a third party or lead to that information being inferred from the occurrence report; | Text… |  |  |  |  |
|  | 1. ‘hazard’ means a situation or an object with the potential to cause death or injury to a person, damage to equipment or a structure, loss of material, or a reduction of ability to perform a prescribed function; | Text… |  |  |  |  |
|  | 1. ‘safety investigation authority’ means the permanent national civil aviation safety investigation authority conducting or supervising safety investigations as referred to in Article 4 of Regulation (EU) No 996/2010; | Text… |  |  |  |  |
|  | 1. ‘just culture’ means a culture in which front-line operators or other persons are not punished for actions, omissions or decisions taken by them that are commensurate with their experience and training, but in which gross negligence, wilful violations and destructive acts are not tolerated; | Text… |  |  |  |  |
|  | 1. ’point of contact’ means:    1. where a request for information is made by an interested party established in a Member State, the competent authority designated by each Member State in accordance with Article 6(3);    2. where a request for information is made by an interested party established outside the Union, the Commission; | Text… |  |  |  |  |
|  | 1. ‘interested party’ means any natural or legal person or any official body, whether or not having its own legal personality, that is in a position to participate in the improvement of aviation safety by having access to information on occurrences exchanged by the Member States and which falls within one of the categories of interested parties set out in Annex II; | Text… |  |  |  |  |
|  | 1. ‘State Safety Programme’ means an integrated set of legal acts and activities aimed at managing civil aviation safety in a Member State; | Text… |  |  |  |  |
|  | 1. ‘European Aviation Safety Plan’ means safety issues assessment and the related action plan at European level; | Text… |  |  |  |  |
|  | 1. ‘European Aviation Safety Programme’ means the integrated set of regulations at Union level, together with the activities and processes used to jointly manage the safety of civil aviation at European level; | Text… |  |  |  |  |
|  | 1. ‘safety management system’ means a systematic approach to managing aviation safety including the necessary organisational structures, accountabilities, policies and procedures, and includes any management system that, independently or integrated with other management systems of the organisation, addresses the management of safety. | Text… |  |  |  |  |
| Article 3 | **Subject matter and scope**   1. This Regulation lays down rules on: | Information only! | ⌧ |  |  |  |
|  | * 1. the reporting of occurrences which endanger or which, if not corrected or addressed, would endanger an aircraft, its occupants, any other person, equipment or installation affecting aircraft operations; and the reporting of other relevant safety-related information in that context; |
|  | * 1. analysis and follow-up action in respect of reported occurrences and other safety-related information; |
|  | * 1. the protection of aviation professionals; |
|  | * 1. appropriate use collected safety information; |
|  | * 1. the integration of information into the European Central Repository; and |
|  | * 1. the dissemination of anonymised information to interested parties for the purpose of providing such parties with the information they need in order to improve aviation safety. |
|  | 1. This Regulation applies to occurrences and other safety-related information involving civil aircraft, with the exception of aircraft referred to in Annex II to Regulation (EC) No 216/2008. Member States may decide to apply this Regulation also to occurrences and other safety-related information involving the aircraft referred to in Annex II to that Regulation. |
| Article 4 | **Mandatory reporting**   1. Occurrences which may represent a significant risk to aviation safety and which fall into the following categories shall be reported by the persons listed in paragraph 6 through the mandatory occurrence reporting systems pursuant to this Article: | Refer to  Reg (EU) 2015/1018  Text… |  |  |  |  |
|  | 1. occurrences related to the operation of the aircraft, such as: 2. collision-related occurrences; 3. take-off and landing-related occurrences; 4. fuel-related occurrences; 5. in-flight occurrences; 6. communication-related occurrences; 7. occurrences related to injury, emergencies and other critical situations; 8. crew incapacitation and other crew-related occurrences; 9. meteorological conditions or security-related occurrences; | Depending on type and scope of approval  Text… |  |  |  |  |
|  | 1. occurrences related to technical conditions, maintenance and repair of aircraft, such as: 2. structural defects; 3. system malfunctions; 4. maintenance and repair problems; 5. propulsion problems (including engines, propellers and rotor systems) and auxiliary power unit problems; | Depending on type and scope of approval  Text… |  |  |  |  |
|  | 1. occurrences related to air navigation services and facilities, such as: 2. collisions, near collisions or potential for collisions; 3. specific occurrences of air traffic management and air navigation services (ATM/ANS); 4. ATM/ANS operational occurrences; | Information only! | ⌧ |  |  |  |
|  | 1. occurrences related to aerodromes and ground services, such as: 2. occurrences related to aerodrome activities and facilities; 3. occurrences related to handling of passengers, baggage, mail and cargo; 4. occurrences related to aircraft ground handling and related services. | Information only! | ⌧ |  |  |  |
|  | 1. Each organisation established in a Member State shall establish a mandatory reporting system to facilitate the collection of details of occurrences referred to in paragraph 1. | Text… |  |  |  |  |
|  | 1. Each Member State shall establish a mandatory reporting system to facilitate the collection of details of occurrences including the collection of details of occurrences collected by organisations pursuant to paragraph 2. | Information only!  [Austro Control - Occurrence reporting](https://www.austrocontrol.at/luftfahrtbehoerde/safety/meldewesen) | ⌧ |  |  |  |
|  | 1. The European Aviation Safety Agency (‘the Agency’) shall establish a mandatory reporting system to facilitate the collection of details of occurrences, including  the collection of details of occurrences collected pursuant to paragraph 2 by organisations which have been certified or approved by the Agency. | Information only!  [EU - Aviationreporting](http://www.aviationreporting.eu/) | ⌧ |  |  |  |
|  | 1. The Commission shall, by means of implementing acts, adopt a list classifying occurrences to be referred to when reporting occurrences pursuant to paragraph 1. Those implementing acts shall be adopted in accordance with the examination procedure referred to in Article 19(2).   The Commission shall include in those implementing acts a separate list classifying occurrences applicable to aircraft other than complex motor-powered aircraft. The list shall be a simplified version of the list referred to in the first subparagraph and shall, where appropriate, be adapted to the specificities of that branch of aviation. | Information only! | ⌧ |  |  |  |
|  | 1. The following natural persons shall report the occurrences referred to in  paragraph 1 through the system established in accordance with paragraph 2 by the organisation which employs, contracts or uses the services of the reporter or, failing that, through the system established in accordance with paragraph 3 by the  Member State of establishment of their organisation, or by the State which issued, validated or converted the pilot's licence, or through the system established in accordance with paragraph 4 by the Agency: | Text… |  |  |  |  |
|  | 1. the pilot in command, or, in cases where the pilot in command is unable to report the occurrence, any other crew member next in the chain of command of an aircraft registered in a Member State or an aircraft registered outside the Union but used by an operator for which a Member State ensures oversight of operations or an operator established in the Union; |
|  | 1. a person engaged in designing, manufacturing, continuous airworthiness monitoring, maintaining or modifying an aircraft, or any equipment or part thereof, under the oversight of a Member State or of the Agency; |
|  | 1. a person who signs an airworthiness review certificate, or a release to service in respect of an aircraft or any equipment or part thereof, under the oversight of a Member State or of the Agency; |
|  | 1. a person who performs a function which requires him or her to be authorised by a Member State as a staff member of an air traffic service provider entrusted with responsibilities related to air navigation services or as a flight information service officer; |
|  | 1. a person who performs a function connected with the safety management of an airport to which Regulation (EC) No 1008/2008 of the European Parliament and of the Council applies; |
|  | 1. a person who performs a function connected with the installation, modification, maintenance, repair, overhaul, flight-checking or inspection of air navigation facilities for which a Member State ensures the oversight; |
|  | 1. a person who performs a function connected with the ground handling of aircraft, including fuelling, loadsheet preparation, loading, de-icing and towing at an airport covered by Regulation (EC) No 1008/2008. |
|  | 1. The persons listed in paragraph 6 shall report occurrences within 72 hours of becoming aware of the occurrence, unless exceptional circumstances prevent this. | Text… |  |  |  |  |
|  | 1. Following notification of an occurrence, any organisation established in a  Member State which is not covered by paragraph 9 shall report to the competent authority of that Member State, as referred to in Article 6(3), the details of occurrences collected in accordance with paragraph 2 of this Article as soon as possible, and in any event no later than 72 hours after becoming aware of the occurrence. | Text… |  |  |  |  |
|  | 1. Following notification of an occurrence, each organisation established in a  Member State which is certified or approved by the Agency shall report to the Agency the details of occurrences collected in accordance with paragraph 2 as soon as possible, and in any event no later than 72 hours after becoming aware of the occurrence. | For Information only! | ⌧ |  |  |  |

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| Article 5 | **Voluntary reporting**   1. Each organisation established in a Member State shall establish a voluntary reporting system to facilitate the collection of: | Text… |  |  |  |  |
|  | * 1. details of occurrences that may not be captured by the mandatory reporting system; |
|  | * 1. other safety-related information which is perceived by the reporter as an actual or potential hazard to aviation safety. |
|  | 1. Each Member State shall establish a voluntary reporting system to facilitate the collection of: | Information only!  [Austro Control - Occurrence reporting](https://www.austrocontrol.at/luftfahrtbehoerde/safety/meldewesen) | ⌧ |  |  |  |
|  | * 1. details of occurrences that may not be captured by the mandatory reporting system; |
|  | * 1. other safety-related information which is perceived by the reporter as an actual or potential hazard to aviation safety. |
|  | That system shall also include, but shall not be limited to, the collection of information transferred by organisations pursuant to paragraph 6. |
|  | 1. The Agency shall establish a voluntary reporting system to facilitate the collection of: | Information only!  [EU - Aviationreporting](http://www.aviationreporting.eu/) | ⌧ |  |  |  |
|  | * 1. details of occurrences that may not be captured by the mandatory reporting system; |
|  | * 1. other safety-related information which is perceived by the reporter as an actual or potential hazard to aviation safety. |
|  | That system shall also include, but shall not be limited to, the collection of information transferred by organisations certified or approved by the Agency pursuant to paragraph 5. |
|  | 1. The voluntary reporting systems shall be used to facilitate the collection of details of occurrences and safety-related information: | Text… |  |  |  |  |
|  | * 1. not subject to mandatory reporting pursuant to Article 4(1); |
|  | * 1. reported by persons who are not listed in Article 4(6). |
|  | 1. Each organisation established in a Member State and certified or approved by the Agency shall report to the Agency, in a timely manner, details of occurrences and safety-related information which have been collected pursuant to paragraph 1 and which may involve an actual or potential aviation safety risk. | Information only! | ⌧ |  |  |  |
|  | 1. Each organisation established in a Member State that is not certified or approved by the Agency shall, in a timely manner, report to the competent authority of that Member State, as designated pursuant to Article 6(3), the details of occurrences and other safety-related information which have been collected pursuant to paragraph 1 of this Article and which may involve an actual or potential aviation safety risk. Member States may require any organisation established in their territory to report the details of all occurrences collected pursuant to paragraph 1 of this Article. | Text… |  |  |  |  |
|  | 1. Member States, the Agency and organisations may establish other safety information collection and processing systems to collect details of occurrences that might not be captured by the reporting systems referred to in Article 4 and in paragraphs 1, 2 and 3 of this Article. Those systems may include reporting to entities other than those set out in Article 6(3) and may involve the active participation of: | Information only! | ⌧ |  |  |  |
|  | * 1. the aviation industry; |
|  | * 1. professional organisations of aviation staff. |
|  | 1. Information received from voluntary and mandatory reporting may be integrated into a single system. | Information only! | ⌧ |  |  |  |
| Article 6 | **Collection and storage of information**   1. Each organisation established in a Member State shall designate one or more persons to handle independently the collection, evaluation, processing, analysis and storage of details of occurrences reported pursuant to Articles 4 and 5.   The handling of the reports shall be done with a view to preventing the use of information for purposes other than safety, and shall appropriately safeguard the confidentiality of the identity of the reporter and of the persons mentioned in occurrence reports, with a view to promoting a ‘just culture’. | Text… |  |  |  |  |
|  | 1. By agreement with the competent authority, small organisations may put in place a simplified mechanism for the collection, evaluation, processing, analysis and storage of details of occurrences. They may share those tasks with organisations of the same nature, while complying with the rules on confidentiality and protection pursuant to this Regulation. | Text… |  |  |  |  |
|  | 1. Each Member State shall designate one or more competent authorities to establish a mechanism to independently collect, evaluate, process, analyse and store details of occurrences reported pursuant to Articles 4 and 5.   The handling of the reports shall be done with a view to preventing the use of information for purposes other than safety, and shall appropriately safeguard the confidentiality of the identity of the reporter and of the persons mentioned in occurrence reports, with a view to promoting a ‘just culture’.  The authorities which may be designated pursuant to the first subparagraph, either jointly or separately, are the following:   * 1. the national civil aviation authority; and/or   2. the safety investigation authority; and/or   3. any other independent body or entity based in the Union that is entrusted with this function.   Where a Member State designates more than one body or entity, it shall designate one of them as point of contact for the transfer of information referred to in  Article 8(2). | Information only!  See LFG § 136 | ⌧ |  |  |  |
|  | 1. The Agency shall designate one or more persons to establish a mechanism to independently collect, evaluate, process, analyse and store details of occurrences reported in accordance with Articles 4 and 5.   The handling of the reports shall be done with a view to preventing the use of information for purposes other than safety, and shall appropriately safeguard the confidentiality of the identity of the reporter and of the persons mentioned in occurrence reports, with a view to promoting a ‘just culture’. | Information only! | ⌧ |  |  |  |
|  | 1. Organisations shall store occurrence reports drawn up on the basis of details of occurrences collected in accordance with Articles 4 and 5 in one or more databases. | Text… |  |  |  |  |
|  | 1. The competent authorities referred to in paragraph 3 shall store occurrence reports drawn up on the basis of details of occurrences collected in accordance with  Articles 4 and 5 in a national database. | Information only! | ⌧ |  |  |  |
|  | 1. Relevant information on accidents and serious incidents collected or issued by safety investigation authorities shall also be stored in the national database. | Information only! | ⌧ |  |  |  |
|  | 1. The Agency shall store occurrence reports drawn up on the basis of details of occurrences collected in accordance with Articles 4 and 5 in a database. | Information only! | ⌧ |  |  |  |
|  | 1. Safety investigation authorities shall have full access to their respective national database referred to in paragraph 6 for the purpose of discharging their responsibilities pursuant to Article 5(4) of Regulation (EU) No 996/2010. | Information only! | ⌧ |  |  |  |
|  | 1. Civil aviation authorities of Member States shall have full access to their respective national database referred to in paragraph 6 for the purposes of their safety-related responsibilities. | Information only! | ⌧ |  |  |  |
| Article 7 | **Quality and content of occurrence reports**   1. Occurrence reports referred to in Article 6 shall contain at least the information listed in Annex I. | Text… |  |  |  |  |
|  | 1. Occurrence reports referred to in paragraphs 5, 6 and 8 of Article 6 shall include a safety risk classification for the occurrence concerned. That classification shall be reviewed and if necessary amended, and shall be endorsed by the competent authority of the Member State or the Agency, in accordance with the common European risk classification scheme referred to in paragraph 5 of this Article. | Text… |  |  |  |  |
|  | 1. Organisations, Member States and the Agency shall establish data quality checking processes to improve data consistency, notably between the information collected initially and the report stored in the database. | Text… |  |  |  |  |
|  | 1. The databases referred to in paragraphs 5, 6 and 8 of Article 6 shall use formats which are: 2. standardised to facilitate information exchange; and 3. compatible with the ECCAIRS software and the ADREP taxonomy. | Text… |  |  |  |  |
|  | 1. The Commission, in close cooperation with the Member States and the Agency through the network of aviation safety analysts, referred to in Article 14(2), shall develop a common European risk classification scheme to enable the organisations, Member States and the Agency to classify occurrences in terms of safety risk. In so doing, the Commission shall take into account the need for compatibility with existing risk classification schemes.   The Commission shall develop that scheme by 15 May 2017. | Information only! | ⌧ |  |  |  |
|  | 1. The Commission shall be empowered to adopt delegated acts in accordance with Article 18 to define the common European risk classification scheme. | Information only! | ⌧ |  |  |  |
|  | 1. The Commission shall, by means of implementing acts, adopt the arrangements for the implementation of the common European risk classification scheme. Those implementing acts shall be adopted in accordance with the examination procedure referred to in Article 19(2). | Information only! | ⌧ |  |  |  |
|  | 1. The Commission and the Agency shall support the competent authorities of the Member States in their task of data integration, including for example in: 2. the integration of the minimum information referred to in paragraph 1; 3. the risk classification of occurrences referred to in paragraph 2; and 4. the establishment of data quality checking processes referred to in  paragraph 3. | Information only! | ⌧ |  |  |  |
|  | The Commission and the Agency shall provide that support in such a way as to contribute to the harmonisation of the data entry process across Member States,  in particular by providing to staff working in the bodies or entities referred to in  Article 6(1), (3) and (4):   * 1. guidance material;   2. workshops; and   3. appropriate training. |
| Article 13 | **Occurrence analysis and follow-up at national level**   1. Each organisation established in a Member State shall develop a process to analyse occurrences collected in accordance with Articles 4(2) and 5(1) in order to identify the safety hazards associated with identified occurrences or groups of occurrences.   Based on that analysis, each organisation shall determine any appropriate corrective or preventive action, required to improve aviation safety. | Text… |  |  |  |  |
|  | 1. When, following the analysis referred to in paragraph 1, an organisation established in a Member State identifies any appropriate corrective or preventive action required to address actual or potential aviation safety deficiencies, it shall: 2. implement that action in a timely manner; and 3. establish a process to monitor the implementation and effectiveness of the action. | Text… |  |  |  |  |
|  | 1. Each organisation established in a Member State shall regularly provide its employees and contracted personnel with information concerning the analysis of, and follow-up on, occurrences for which preventive or corrective action is taken. | Text… |  |  |  |  |
|  | 1. Where an organisation established in a Member State which is not covered by paragraph 5 identifies an actual or potential aviation safety risk as a result of its analysis of occurrences or group of occurrences reported pursuant to Articles 4(8) and 5(6), it shall transmit to the competent authority of that Member State, within  30 days from the date of notification of the occurrence by the reporter: 2. the preliminary results of the analysis performed pursuant to paragraph 1,  if any; and 3. any action to be taken pursuant to paragraph 2.   The organisation shall report the final results of the analysis, where required, as soon as they are available and, in principle, no later than three months from the date of notification of the occurrence.  A competent authority of a Member State may request organisations to transmit to it the preliminary or final results of the analysis of any occurrence of which it has been notified but in relation to which it has received no follow-up or only the preliminary results. | Text… |  |  |  |  |
|  | 1. Where an organisation established in a Member State and certified or approved by the Agency identifies an actual or potential aviation safety risk as a result of its analysis of occurrences or group of occurrences reported pursuant to Articles 4(9) and 5(5), it shall transmit to the Agency, within 30 days from the date of notification of the occurrence by the reporter: 2. the preliminary results of the analysis performed pursuant to paragraph 1,  if any; and 3. any action to be taken pursuant to paragraph 2.   The organisation certified or approved by the Agency shall transmit to the Agency the final results of the analysis, where required, as soon as they are available and, in principle, no later than three months from the date of notification of the occurrence.  The Agency may request organisations to transmit to it the preliminary or final results of the analysis of any occurrence of which it has been notified but in relation to which it has received no follow-up or only the preliminary results. | Information only! | ⌧ |  |  |  |
|  | 1. Each Member State and the Agency shall develop a process to analyse the information relating to occurrences which are directly reported to them in accordance with Articles 4(6), 5(2) and 5(3) in order to identify the safety hazards associated with those occurrences. Based on that analysis, they shall determine any appropriate corrective or preventive action required to improve aviation safety. | Information only! | ⌧ |  |  |  |
|  | 1. When, following the analysis referred to in paragraph 6, a Member State or the Agency identifies any appropriate corrective or preventive action required to address actual or potential aviation safety deficiencies, it shall: 2. implement that action in a timely manner; and 3. establish a process to monitor the implementation and effectiveness of the action. | Information only! | ⌧ |  |  |  |
|  | 1. For each occurrence or group of occurrences monitored in accordance with paragraph 4 or 5, each Member State and the Agency shall have access to the analysis made and shall appropriately monitor action taken by the organisations for which it is respectively responsible.   If a Member State or the Agency concludes that the implementation and the effectiveness of the reported action is inappropriate to address actual or potential safety deficiencies, it shall ensure that additional appropriate action is taken and implemented by the relevant organisation. | Text… |  |  |  |  |
|  | 1. Where available, information relating to the analysis and the follow-up of individual occurrences or groups of occurrences obtained pursuant to this Article shall be stored in the European Central Repository, in accordance with Article 8(2) and (3), in a timely manner and no later than two months after their storage in the national database. | Information only! | ⌧ |  |  |  |
|  | 1. Member States shall use information obtained from the analysis of occurrence reports to identify remedial action to be taken, if any, within the State Safety Programme. | Information only! | ⌧ |  |  |  |
|  | 1. In order to inform the public of the level of safety in civil aviation, each Member State shall publish a safety review at least once a year. The safety review shall: 2. contain aggregated and anonymised information on the type of occurrences and safety-related information reported through its national mandatory and voluntary reporting systems; 3. identify trends; 4. identify the action it has taken. | Information only! | ⌧ |  |  |  |
|  | 1. Member States may also publish anonymised occurrence reports and risk analysis outcomes. | Information only! | ⌧ |  |  |  |
| Article 15 | **Confidentiality and appropriate use of information**   1. Member States and organisations, in accordance with their national law, and the Agency shall take the necessary measures to ensure the appropriate confidentiality of the details of occurrences received by them pursuant to Articles 4, 5 and 10.   Each Member State, each organisation established in a Member State, or the Agency shall process personal data only to the extent necessary for the purposes of this Regulation and without prejudice to national legal acts implementing  Directive 95/46/EC. | Text… |  |  |  |  |
|  | 1. Without prejudice to the provisions relating to the protection of safety information in Articles 12, 14 and 15 of Regulation (EU) No 996/2010, information derived from occurrence reports shall be used only for the purpose for which it has been collected.   Member States, the Agency and organisations shall not make available or use the information on occurrences:   1. in order to attribute blame or liability; or 2. for any purpose other than the maintenance or improvement of aviation safety. | Text… |  |  |  |  |
|  | 1. The Commission, the Agency and the competent authorities of the Member States, when discharging their obligations under Article 14 in relation to the information contained in the European Central Repository, shall: 2. ensure the confidentiality of the information; and 3. limit the use of the information to what is strictly necessary in order to discharge their safety-related obligations without attributing blame or liability; in this respect, the information shall be used in particular for risk management and for analysis of safety trends which may lead to safety recommendations or actions, addressing actual or potential safety deficiencies. | Information only! | ⌧ |  |  |  |
|  | 1. Member States shall ensure that their competent authorities referred to in  Article 6(3) and their competent authorities for the administration of justice cooperate with each other through advance administrative arrangements. These advance administrative arrangements shall seek to ensure the correct balance between the need for proper administration of justice, on the one hand, and the necessary continued availability of safety information, on the other. | Information only! | ⌧ |  |  |  |

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| Article 16 | **Protection of the information source**   1. For the purposes of this Article, ‘personal details’ includes in particular names or addresses of natural persons. | Information only! | ⌧ |  |  |  |
|  | 1. Each organisation established in a Member State shall ensure that all personal details are made available to staff of that organisation other than persons designated in accordance with Article 6(1) only where absolutely necessary in order to investigate occurrences with a view to enhancing aviation safety.   Disidentified information shall be disseminated within the organisation as appropriate. | Text… |  |  |  |  |
|  | 1. Each Member State shall ensure that no personal details are ever recorded in the national database referred to in Article 6(6). Such disidentified information shall be made available to all relevant parties, for example to allow them to discharge their obligations in relation to aviation safety improvement. | Information only! | ⌧ |  |  |  |
|  | 1. The Agency shall ensure that no personal details are ever recorded in the Agency database referred to in Article 6(8). Such disidentified information shall be made available to all relevant parties, for example to allow them to discharge their obligations in relation to aviation safety improvement. | Information only! | ⌧ |  |  |  |
|  | 1. Member States and the Agency shall not be prevented from taking any action necessary for maintaining or improving aviation safety. | Information only! | ⌧ |  |  |  |
|  | 1. Without prejudice to applicable national criminal law, Member States shall refrain from instituting proceedings in respect of unpremeditated or inadvertent infringements of the law which come to their attention only because they have been reported pursuant to Articles 4 and 5.   The first subparagraph shall not apply in the cases referred to in paragraph 10. Member States may retain or adopt measures to strengthen the protection of reporters or persons mentioned in occurrence reports. Member States may in particular apply this rule without the exceptions referred to in paragraph 10. | Information only! | ⌧ |  |  |  |
|  | 1. If disciplinary or administrative proceedings are instituted under national law, information contained in occurrence reports shall not be used against: 2. the reporters; or 3. the persons mentioned in occurrence reports.   The first subparagraph shall not apply in the cases referred to in paragraph 10.  Member States may retain or adopt measures to strengthen the protection of reporters or persons mentioned in occurrence reports. Member States may in particular extend that protection to civil or criminal proceedings. | Information only! | ⌧ |  |  |  |
|  | 1. Member States may adopt or maintain in force legislative provisions ensuring a higher level of protection for reporters or for persons mentioned in occurrence reports than those established in this Regulation. | Information only! | ⌧ |  |  |  |
|  | 1. Except where paragraph 10 applies, employees and contracted personnel who report or are mentioned in occurrence reports collected in accordance with  Articles 4 and 5 shall not be subject to any prejudice by their employer or by the organisation for which the services are provided on the basis of the information supplied by the reporter. | Text… |  |  |  |  |
|  | 1. The protection under paragraphs 6, 7 and 9 of this Article shall not apply to any of the following situations: 2. in cases of wilful misconduct; 3. where there has been a manifest, severe and serious disregard of an obvious risk and profound failure of professional responsibility to take such care as is evidently required in the circumstances, causing foreseeable damage to a person or property, or which seriously compromises the level of aviation safety. | Text… |  |  |  |  |
|  | 1. Each organisation established in a Member State shall, after consulting its staff representatives, adopt internal rules describing how ‘just culture’ principles, in particular the principle referred to in paragraph 9, are guaranteed and implemented within that organisation.   The body designated pursuant to paragraph 12 may ask to review the internal rules of the organisations established in its Member State before those internal rules are implemented. | Text… |  |  |  |  |
|  | 1. Each Member State shall designate a body responsible for the implementation of paragraphs 6, 9 and 11.   Employees and contracted personnel may report to that body alleged infringements of the rules established by this Article. Employees and contracted personnel shall not be penalised for reporting alleged infringements. Employees and contracted personnel may inform the Commission about such alleged infringements.  Where appropriate, the designated body shall advise the relevant authorities of its Member State concerning remedies or penalties in application of Article 21. | Information only! | ⌧ |  |  |  |
|  | 1. On 15 May 2019 and every five years thereafter, each Member State shall send the Commission a report on the application of this Article, and in particular on the activities of the body designated pursuant to paragraph 12. The report shall not contain any personal data. | Information only! | ⌧ |  |  |  |

Legal reference:

REGULATION (EU) No 376/2014 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 3 April 2014 on the reporting, analysis and follow-up of occurrences in civil aviation, amending Regulation (EU) No 996/2010 of the European Parliament and of the Council and repealing Directive 2003/42/EC of the European Parliament and of the Council and Commission Regulations (EC) No 1321/2007 and (EC)   
No 1330/2007

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